

INSTITUTION OF OCCUPATIONAL SAFETY AND HEALTH (IOSH) MANAGING SAFELY



Overview

No more 'death by PowerPoint'. We know that getting people fully involved, having fun, and learning by doing, is the way to achieve health and safety training success. We want to get attendees really thinking about what they're learning - and having the confidence and enthusiasm to put it into practice when they're back at work.

This course is unlike any other. You'll find a practical programme, full of step by-step guidance, and with a sharp business focus. But you'll also find that the highly innovative format and content engages and inspires attendees - critical to getting essential health and safety messages across.

Objectives

What you need to know but are reluctant to learn about - in a refreshingly informal way.

This course won't turn you into safety experts, but it will give you the knowledge and tools to tackle the health and safety issues you are responsible for. Importantly, it brings home just why health and safety is such an essential part of your job.

Who should attend?

Managing safely is for managers and supervisors in any sector, and any organisation. It's designed to get managers up to speed on the practical actions they need to take to handle health and safety in their teams.

Course Outline

1. Introducing managing safely
2. Assessing risks
3. Controlling risks
4. Understanding your responsibilities
5. Identifying hazards
6. Investigating accidents and incidents
7. Measuring performance
8. Protecting our environment

Continuous Professional Development:
WSHO 24 CPD

Course Duration: 3 Days

Venue: IOM Singapore Office, 30 Raffles Place, Chevron House, Level 17, Singapore 048622

Course Assessment

An end of course assessment consists of a 22 question, multiple-format assessment paper and a risk assessment based project. Successful attendees are awarded a certificate.

Certification

Attendees who successfully complete the written and practical assessments will be awarded an IOSH certificate in 'Managing Safely'.

This course is accredited by the Institution of Occupational Safety and Health (IOSH).



Training Application Registration Form

Course Title: _____

Course Start Date: _____

Salutation: (Mr/Ms/Mrs/Dr) _____ First Name: _____ Surname: _____

Identification number: (NRIC/EP/WP/PP) _____

Mailing Address: (Please provide accurate mailing address for delivery of certificate) _____

City: _____ Country: _____ Postcode: _____

Date of Birth (DD/MM/YYYY): _____ Designation: _____

Mobile Number: _____ Office Contact Number: _____

Email Address: _____

Nationality: _____ Company Sponsored: Yes / No (Circle selected answer)

Sponsored Company's Name and Address: (leave blank if self-sponsored) _____

Referral name: (if any) _____

Where did you hear about us: IOM Singapore Website / Internet / Friends / Brochures Circle selection(s)

Others: _____

Candidate's Signature: _____ Date: _____

Terms and Conditions

By entering my personal details into this registration form, I hereby consent to IOM SINGAPORE PTE LTD collecting, using and disclosing personal data for purposes of the training records. I give permission for my photo to be taken during my enrolment in this course for that photo to be used in any promotional materials used by IOM SINGAPORE PTE LTD. I understand that registration will not be confirmed until payment has been made. All course booking dates are subject to trainer's availability until further confirmation. No cancellation refund will be permitted once the course has been confirmed and IOM SINGAPORE PTE LTD reserves the right to cancel and change the date of the course. IOM SINGAPORE PTE LTD is the final authority on the interpretation of these rules. Notwithstanding any other item herein, neither party shall be liable to the other under, arising out of or in connection with this agreement.

Payment

All prices are quoted in Singapore Dollars + 7% GST + applicable examination fees if required. We can accept payment in CASH (SGD\$), via PayPal from our website, company cheque or bank transfer. All cheques should be crossed and made payable to IOM (Institute of Occupational Medicine) SINGAPORE PTE. LTD. All charges incurred from Telegraphic Transfer or PayPal will be at the cost of delegates. Invoices raised on company accounts must be paid as per terms and conditions stated on invoice. Failure to make payment, will result in withholding of course certificate. On confirmation of booking, full payment must be received before commencement of the course. Delegates are responsible for payment of their own accommodation/ flights/local transportation and reservations.

Confirmation

All course dates are provisional until formal confirmation has been sent. Upon receipt of completed registration, notification will be sent regarding the course. Full joining instructions will only be sent once the course is confirmed.

Change or Transfer

Until course dates are formally confirmed, candidates may change or transfer their booking without additional cost to a similar or different course.

Cancellation

If IOM SINGAPORE PTE LTD has to cancel the course for whatever reason, a full refund (of the course fee only) will be given to any candidate who has paid a deposit or full amount and cannot transfer to an alternative schedule. IOM SINGAPORE PTE LTD are not responsible for any accommodation, flights, etc. purchased if reasonable cancellation time is provided. IOM SINGAPORE PTE LTD reserves the right to cancel a course or amend any course date at any time without liability. Candidates shall be given adequate notice of any changes in writing. IOM SINGAPORE PTE LTD appreciate that candidates may not be able to attend training courses once booked so cancellations can be accepted without charge until formal confirmation of the course has been sent. After confirmation of the course, the following will apply to IOM SINGAPORE PTE LTD.

Notice of cancellation after confirmation and up to 3 days before course commencement date (start date) will be subject to a charge of 50% of the standard course fee + any non-refundable fees paid by IOM SINGAPORE PTE LTD + tax unless a substitute for the nominated delegate shall attend the course.

Notice of cancellation from 3 days before course commencement date to start date (actual start day) will be subject to a charge of 100% of the standard course fee + any non-refundable fees paid by IOM SINGAPORE PTE LTD + tax unless a substitute for the nominated delegate shall attend the course.

Substitution of nominated delegate where applicable shall incur examination costs or other administrative costs as per the approval body for the course and are subject to acceptance.

www.iom-world.sg 

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